



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 06/22

Date: 19/07/2022



A Departmental meeting will be held on **26/07/2022** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus distribution of 5<sup>th</sup> semester.
2. Representative to the Routine Committee.
3. Misc.

Countersigned by

TCS

Sagardighi K.K.S. Mahavidyalaya

Secretary

Teachers Council

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.

Department of Bengali

Sagardighi K.K.S. Mahavidyalaya

Assistant Professor

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 26.07.2022 at 2 pm. in the Teacher's Room of the College.

### Members Present

1. Manikanta Basu (Basu)
2. Samiram Sarker (Sarker)
3. Piyali Mukherjee (Mukherjee)
4. Jalashar K. Das (Das)

Item No 1 Discussed the distribution of Syllabus of the 5th Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the course in due time.

M. Basu - H-CC-T-11 - PT-2, H-CC-12 - PT-2 (2,2), H-DSE-T-1 - PT-2, PT-0(0), H-DSE-2 - PT-2 (2,2), G-DSE-T-1 - PT-2, BNA-G-SEC-T-3 - PT-2 as prescribed in the Syllabus of K.U.

S. Sarker - H-CC-T-11 - PT-2, H-CC-T-12 - PT-2, H-DSE-T-1 (2,2), H-DSE-T-2 - PT-2 // G-DSE-1 - PT-2, G-SEC-T-3 - PT-2

J.K. Das - H-CC-T-11 - PT-2, H-DSE-T-1 - PT-2 (2,2), H-DSE-T-2 - PT-2 (2,2) G-DSE-T-1 - PT-2 (0,8), G-SEC-T-3 - PT-2

P. Mukherjee - H-CC-T-12 - PT-2 (2), H-DSE-T-1 - PT-2 (0,8,2), H-DSE-T-2 - PT-2 G-DSE-T-1 - PT-2 (0,8), G-SEC-T-3 - PT-2 (2) as

prescribed in the Syllabus of K.U. 2021

Item No 2 Further resolved that HOD be requested to represent as a member of routine Committee of the College

Item No 3 Not taken up for discussion

Manikanta Basu  
H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 07/22

Date: 12/07/2022



A Departmental meeting will be held on 20/07/2022 at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus coverage.
2. Marks allocation and Methods for 2<sup>nd</sup> Semester 1<sup>st</sup> & 2<sup>nd</sup> Internal Examination, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

TCS

Sagardighi K.K.S. Mahavidyalaya

Secretary

Teachers Council

SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI MURSHIDABAD

H.O.D.

Department of Bengali

Sagardighi K.K.S. Mahavidyalaya

Assistant Professor

SAGARDIGHI K.K.S. MAHAVIDYALAYA

Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on ~~20/07/2022~~ 20/07/2022 at 2 p.m. in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Haru)
2. Sarinoram Sarker (Ran)
3. Piyaji Mukherjee (Dmujje)
4. Jaladhar K. Das (Das)

Item No 1 Report on Coverage of Syllabus of 2nd Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the syllabus has been covered by each of the teachers already. In spite of that ~~the~~ ~~syllabus is~~ a revision of the syllabus is completed before final examination to refresh the knowledge.

Item No 2 Discussed the procedure of holding internal examination of 2nd Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 2nd Semester under:

A. As regards 1st Internal Examination, the date of examination be fixed on ~~28.7.22~~ 29.07.22 and the allocation total Marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination be fixed on ~~28.7.22~~ 29.07.22 and the allocation total Marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

C. It is also resolved that teachers of the department be requested to submit the Internal Exam award list by 16.08.22 for uploading the same in the ~~website~~ portal of the portal.



University

Item No 3 Considered the Verbal proposal given by some of the students of 2nd Semester regarding increase of Library resources, adaptation of E-Learning methods/Hybrid method and resolved that ~~proposed to~~ ~~requested to~~ Teacher-in-charge be requested to increase the number of books in Bengali in the library and if possible whether the possibility of E-Learning facility / Hybrid Learning facility can be extended as per their proposal from the next session.

Item No 4 Not taken up for discussion.

Manikuntala Bose

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 08/22

Date: 26/08/2022



A Departmental meeting will be held on 30/08/2022 at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus distribution of 3<sup>rd</sup> Semester.
2. Representative to the Routine Committee.
3. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya

Secretary  
Teachers Council  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 30.8.22 at 2 pm in the Teacher's Room of the College.

### Members Present

1. Manikantale Basu

(Present)

2. Sankararam Sarkar

(Present)

3. Piyali Mukherjee

(Present)

4. Jyotirmoy Das

(Present)

Item No 1 Discussed the distribution of the syllabus of the 3rd Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the Course in due time.

M. Basu - H-CC-T-5-980(5), H-CC-T-6-98-2, H-CC-T-7-98-2,  
H-SEC-T-1-AU, G-CC-T-3-9821

S. Sarkar - H-CC-T-5-98-2, 5, 6, H-CC-T-7-98-0, G-CC-T-3-98-0  
G-SEC-T-1 - 98-2, 98-0

J. K. Das - H-CC-T-5-980(5), H-CC-T-6-98-0, H-CC-T-7-98-2,  
G-CC-T-3-98-2, G-SEC-T-1-982, 8

P. Mukherjee - H-CC-T-5-98-2, H-CC-T-6-98-2, H-CC-T-7-980 (0, 8)  
G-CC-T-3-98-0 as prescribed in the Syllabus of K.U. to 2021

Item No 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College

Item No 3 Not taken up for discussion.

Manikantale Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 09/22

Date:09/09/2022



A Departmental meeting will be held on **16/09/2022** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus distribution of 1<sup>st</sup> Semester.
2. Representative to the Routine Committee.
3. Misc.

Countersigned by

TCS

Sagardighi K.K.S. Mahavidyalaya

Secretary  
Teachers Council  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.

Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bangali held on 16/07/22 at 2 pm in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu . . . . . Basu
2. Samisrom Sarkar . . . . . Sar
3. Piyali Mukherjee . . . . . Mukherjee
4. Jaladhar K.P. Das . . . . . Das

Item No. 1 Discussed the distribution of Syllabus of the 1st Semester Degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the course in due time

M. Basu - H-CC-T-1 - ৭৪-৩ (II, III), ৭৪-৪ (৫, ৬, ৭), H-CC-T-2 - ৭৪-২(২), ৭৪-৬, ৭৪-৪ - (৪, ৫), G-CC-T-1 - ৭৪-২, G-AECC-T-1 - ৭৪-২, ৭৪-২(২), ৭৪-৬ (১২৪৫৬৭৮)

S. Sarkar - H-CC-T-1 - ৭৪-২, ৭৪-৪ (২), H-CC-T-2 - ৭৪-২, ৭৪-৪ (২)  
G-CC-T-1 - ৭৪-২ (২, ৩, ৪)

J. K. Das - H-CC-T-1 - ৭৪-২ (১২৩৪৫৬৭৮), ৭৪-৪ (২, ৩), H-CC-T-2 - ৭৪-২, ৭৪-৪ (৩), G-CC-T-1 - ৭৪-৬

P. Mukherjee - H-CC-T-1 - ৭৪-৩ (২), ৭৪-৪ (৭), H-CC-T-2 - ৭৪-২ (২), ৭৪-৪ (২, ৬), G-CC-T-1 - ৭৪-৫, ৬, ৭, ৮, G-AECC-T-1 - ৭৪-২(৫), ৭৪-৩ - error as prescribed in the Syllabus of K.U. 2021

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College

Item No. 3 Not taken up for discussion.

Manikuntala Basu  
H.O.D.

Department of Bangali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 10/22

Date:01/12/2022



A Departmental meeting will be held on **06/12/2022** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus coverage.
2. Marks allocation and Methods for 5<sup>th</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> Internal Examination, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

Sec. of the  
Teachers' Council

SAGARDIGHI K.K.S MAHAVIDYALAYA  
SAGARDIGHI K.K.S Mahavidyalaya

Manikuntala Barua

H.O.D.

Assistant Professor  
Department of Bengali  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 06/12/22 at 2 p.m. in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu

(Waru)

2. Samiram Sankar

(Sen)

3. Piyali Mukherjee

(Tanjur)

4. Jaleshar K. Das

(Das)

Item No 1 Report on Coverage of Syllabus of 5th Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the syllabus has been covered by each of the teachers already. In spite of that a revision of the syllabus is completed before final Examination to refresh the knowledge.

Item No 2 Discussed the procedure of holding internal examination of 5th Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 5th Sem. as under:

A. As regards 1st Internal Examination, the date of examination be fixed on 14/12/22 & 15/12/22 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination be fixed on 14/12/22 & 15/12/22 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

C. It is also resolved that teachers of the department be requested to submit the Internal Exam. Award List by 5/01/2023 for uploading the same in the ~~website~~ portal of the university.

Item No 3 Considered the verbal proposal given by some of the students of 5th Semester regarding interest

of library resources, adaptation of E-Learning methods/Hybrid method and resolved that ~~for~~ Teacher-in-Charge be requested to increase the number of books in Bengali in the Library and if possible whether the possibility of E-Learning facility/Hybrid Learning facility can be extended as per their proposal from the next year.

Item No-4 - Not taken up for discussion

Manikuntala Bose

H.O.D.

Department of Bengali

Assistant Prof.  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagarighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA



SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 01/23

Date:03/01/2023



A Departmental meeting will be held on 06/01/2023 at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus coverage.
2. Marks allocation and Methods for 3<sup>rd</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> Internal Examination, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya  
Secretary

Teachers Council  
SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.

Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Assistant Professor

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 06.01.2023 at 2 pm. in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Baru)
2. Samiram Sarkar (Sen)
3. Piyali Mukherjee (Mukherjee)
4. Jala Shor Kr. Das (Das)

Item No 2 Discussed the procedure of holding internal examination of 3rd Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 3rd Semester as under:

A. As regards 1st Internal Examination, the date of examination be fixed on 13/01/23, 17/01/23 and the allocation the total Marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination be fixed on 13/01/23, 17/01/23 and the allocation the total marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.

C. Discussed the issue of framing question papers for the 3rd Semester 1st & 2nd Internal Examination and resolved that the following teachers be entrusted to set up question papers as shown against their names

H-CC-T-5 - S. Sarkar

H-CC-T-6 - J.K. Das

H-CC-T-7 P. Mukherjee

H-SEC-T-1 - M. Basu

Gr-CC-T-3 - P. Mukherjee

Gr-SEC-T-1 - J.K. Das



D. It is also resolved that teachers of the department be requested to submit the Internal Exam. award List by 04/02/2023 for uploading the same in the portal of the University.

Item No. 1 Report on Coverage of Syllabus of 3rd Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the Syllabus has been covered by each of the teacher already. In spite of that a revision of the Syllabus is completed before final exam. to refresh the knowledge.

Item No. 3 Considered the Verbal proposal given by some of the students of 3rd Semester regarding increase of library resources, adoption of E-Learning methods / Hybrid method and resolved that Teacher-in-Charge be requested to increase the number of books in Bengali in the library and if possible whether the possibility of E-learning facility / Hybrid learning facility can be extended as per their proposal from the next session.

Item No-4 Not taken up for discussion.

Manikuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad

SAGARDIGHI K.K.S MAHAVIDYALAYA



SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 02/23

Date:21/01/2023



A Departmental meeting will be held on **31/01/2023** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus distribution of 6<sup>th</sup> Semester.
2. Representative to the Routine Committee.
3. Misc

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya

Secretary  
Teachers Council  
SAGARDIGHI K.K.S MAHAVIDYALAYA  
SAGARDIGHI MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 31.01.23 at 2 p.m. in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (H. O. D.)
2. Samsheram Sarkar
3. Piyali Mukherjee
4. Jalashar K. Das

Item No. 1 Discussed the distribution of ~~the~~ Syllabus of the 6th Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the course in due time.

M. Basu - H-CC-T-13-~~8~~(2), ~~9~~1, H-CC-T-14-~~1~~2, H-DSE-3-~~1~~0,  
H-DSE-T-1-~~1~~0, ~~1~~2(2,2), G-DSE-T-2-~~1~~0, G-SET-4-~~1~~0

S. Sarkar - H-CC-13-~~1~~2, H-CC-14-~~1~~0, H-DSE-3-~~1~~2, H-DSE-4-~~1~~2  
(0,8), G-DSE-2-~~1~~2(2,2,0), G-SET-4-~~1~~2

J. K. Das - H-CC-13-~~1~~8, H-DSE-3-~~1~~2(2), H-DSE-4-~~1~~2, G-DSE-2-~~1~~2  
(8,2), G-SET-4-~~1~~0

P. Mukherjee - H-CC-13-~~1~~2(2), H-CC-14-~~1~~2, H-DSE-3-~~1~~2(2),  
H-DSE-4-~~1~~0, G-DSE-2-~~1~~2(2), G-SET-4-~~1~~2

as prescribed in the Syllabus of K.U. 2021

Item No. 2 - Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College.

Item No. 3 - Not taken up for discussion.

Manikuntala Basu  
H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 03/23

Date: 09/03/2023



A Departmental meeting will be held on 14/03/2023 at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda :**

1. Syllabus distribution of 4<sup>th</sup> Semester.
2. Representative to the Routine Committee.
3. Misc

Countersigned by

TCS

Sagardighi K.K.S. Mahavidyalaya

Secretary

Teachers Council

SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.

Department of Bengali

Sagardighi K.K.S. Mahavidyalaya

Assistant Professor

SAGARDIGHI K.K.S. MAHAVIDYALAYA

Sagardighi, Murshidabad





## Proceedings of the Meeting

A meeting of the Department of Bengali held on 14/03/23 at 2 p.m. in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Chair)
2. Saradrom Sarkar (Secy)
3. Piyali Mukherjee (Janyee)
4. Jaladhar K. Das (Pres)

Item No. 1 Discussed the distribution of syllabus of the 4th Semester Degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the course in due time.

H. Basu - H-CC-8-PT-2, H-CC-9-PT-2(2,2,2), H-CC-10-PT-2(3,7),  
H-SEC-T-2(AU), G-LCC-T-2-PT-2, G-CC-T-4-PT-2

S. Sarkar - H-CC-8-PT-2, H-CC-9-PT-2, PT-2(2,2), H-CC-10-PT-2,  
G-CC-4-PT-2, G-LCC-T-2-PT-2(2,2), G-SEC-T-2-PT-2

J.K. Das - H-CC-8-PT-2(2), H-CC-9-PT-2(3,8), H-CC-10-PT-2(2,2)  
G-LCC-T-2-PT-2(3), ~~G-CC-4-PT-2~~, G-SEC-2-PT-2

P. Mukherjee - H-CC-8-PT-2(2), H-CC-9-PT-2(8,2,2), H-CC-10-PT-2,  
G-LCC-2-PT-2, G-CC-4-PT-2 as prescribed

in the syllabus of K.U. 2021

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College.

Item No 3 - Not taken up for discussion.

Manikuntala Basu  
H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 04/23

Date: 14/03/2023



A Departmental meeting will be held on **15/03/2023** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus coverage.
2. Marks allocation and Methods for 1<sup>st</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> Internal Examination, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya

Society  
Teachers Council  
SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad





## Proceedings of the Meeting

A meeting of the department of Bengali held on 15.03.23 at 2 p.m. in the Teacher's Room of the College.

### Members Present

1. Manikentala Barua Barua
2. Samiran Sarikar Sar
3. Piyali Mukherjee Mukherjee
4. Jalashar K. Das Das

Item No. 1 Report on Coverage of Syllabus of 1st Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the syllabus has been covered by each of the teachers already. In spite of that a revision of the syllabus is completed before final examination to refresh the knowledge.

Item No. 2 Discussed the procedure of holding internal examination of 1st semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 1st Semester as under:

A. As regards 1st Internal Examinations, the date of examination be fixed on 29/03/23, 30/03/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination be fixed on 29/03/23, 30/03/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

C. Discussed the issue of framing question papers for the 1st semester 1st & 2nd Internal Examination and resolved that the

following teachers be entrusted to set up question papers as shown against their name.

H-CC-T-1 — S. Sarkar

H-CC-T-2 — M. Basu

G-CC-T-1 — J. K. Das

G-AECC-T-1 — Piyali Mukherjee

D. It is also resolved that teachers of the department be requested to submit the Internal Examination Award list by 29/04/23 for uploading the same in the portal of the University.

Item No. 3 Considered the verbal proposal given by some of the students of 1st Semester regarding increase of library resources, adoption of E-learning method / Hybrid method and resolved that Teacher-in-Charge be requested to increase the number of books in Bengali in the library and if possible whether the possibility of E-learning / Hybrid Learning facility can be extended as per their proposal from the next session.

Item No. 4 Not taken up for discussion.

Manikuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad





SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 05/23

Date: 04/05/2023



A Departmental meeting will be held on **10/05/2023** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

Agenda:

1. Syllabus distribution of 2<sup>nd</sup> Semester.
2. Representative to the Routine Committee.
3. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya

Secretary  
Teachers Council  
SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad

## Proceedings of the Meeting

A meeting of the department of Bengali held on 10.05.23 at 2 pm in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Plaric)
2. Samirzan Sarkar (Sen)
3. Piyali Mukherjee (Pmujee)
4. Jalashar K. Das (JDas)

Item No. 1 Discussed the distribution of Syllabus of the 2nd Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the course in due time.

M. Basu - H-CC-3-PT-3, H-CC-4-PT-2, H-AECC (All), G-LCC-1-PT-3, G-CC-T-2-PT-2(2,2,10), PT-3 - ~~অন্যান্য বিষয়~~ ~~অন্যান্য বিষয়~~

S. Sarkar - H-CC-3-PT-2, H-CC-4-PT-2, G-LCC-1-PT-2, G-CC-2-PT-2(2)

J.K. Das - H-CC-3-PT-2, ~~অন্যান্য~~ G-LCC-1-PT-2, G-CC-2-PT-2(2)

P. Mukherjee - H-CC-4-PT-3, G-LCC-1-PT-2, G-CC-2-~~অন্যান্য~~ ~~অন্যান্য~~

as prescribed in the Syllabus of K.U. 2021

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College.

Item No. 3 Not taken up for discussion.

Manikuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.R.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad





SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 06/23

Date:11/05/2023



A Departmental meeting will be held on 16/05/23 at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda :**

1. Syllabus coverage.
2. Marks allocation and Methods for 6<sup>th</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> **Internal Examination**, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya

Secretary  
Teachers Council  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad

## Proceedings of the Meeting

A meeting of the department of Bengali held on 16.05.23 at 2pm in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Basu)
2. Samiran Sarkar (Sarkar)
3. Piyali Mukherjee (Mukherjee)
4. Jalghor km. Das (Das)

Item No. 1 Report on Coverage of Syllabus of 6th Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the Syllabus has been covered by each of the teachers already. In spite of that a revision of the Syllabus is completed before final examination to refresh the knowledge.

Item No 2 Discussed the procedure of holding Internal Examination of 6th Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 6th Semester as under:

- A. As regards 1st Internal Examination, the date of examination be fixed on 23/5/23, and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.
- B. As regards 2nd Internal Examination, the date of examination be fixed on 23/5/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.
- C. Discussed the issue of framing question papers for the 6th Semester 1st & 2nd Internal Examination and resolved that the following teachers be entrusted to set up question papers as shown against their names.

H-CC-T-13 - P. Mukherjee

H-CC-T-14 - M. Basu



H-DSE-T-3 - S. Sarkar

H-DSE-T-1 - J.K. Das

G-DSE-T-2 - J.K. Das

G-SEC-T-4 - P. Mukherjee

D. It is also resolved that teachers of the department be requested to submit the Internal Examination Award List by 11/06/23 for uploading the same in the portal of the University.

Item No 3 Considered the Verbal proposal given by some of ~~the~~ the students of 6th Semester regarding increase of Library resources, adoption of E-Learning methods / Hybrid method and resolved that ~~Teacher~~ <sup>Teacher in charge</sup> be requested to increase the number of books in Bengali in the Library and if possible whether the possibility of E-Learning facility / Hybrid Learning facility can be extended as per their proposal from the next Session.

Item No 4 Not taken up for discussion

Manikuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHABIDYALAYA  
Sagardighi, Murshidabad

# SAGARDIGHI KAMADA KINKAR SMRITI MAHAVIDYALAYA



Sagardighi ☆ Murshidabad ☆ Pin. - 742226 ☆ West Bengal

NOTICE No. – 07(A)/23

Date: 01.08.2023

**DEPARTMENT OF BENGALI**



A departmental meeting will be held on 09.08.2023 at the Teachers' room at 3 p.m. to discuss the following agenda. All the teachers of the department of Bengali are requested to attend the meeting.

Agenda:

1. To decide on Syllabus distribution of 1<sup>st</sup> Semester
2. To select a teacher from the department for representing in the Routine Committee
3. Mis.

Countersigned by

Teacher-Council-Secretary  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad  
Teachers Council

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



# Proceedings of the Meeting

A meeting of the Department of Bengali held on 09.08.23 at 3 pm. in the Teachers' Room of the College.

## Members Present

1. Manikuntala Basu (Manu)
2. Sarmistha Sarkar (Sarm)
3. Piyali Mukherjee (Piyali)
4. Jala Shar K. Das (J.K. Das)

Item No 1 Discussed the distribution of Syllabus of the 1st Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the Course in due time

M. Basu - Major CC-101- ১৪-৩ (২,৩), ১৪-৪ (২,৩), Minor GG-101- ১৪-৩ (৩), ১৪-৪, SEC-CC-103- ১৪-২

S. Sarkar - Major - ১৪-২, ১৪-২ (৩,৪), ১৪-৪ (৩,৪), Minor- ১৪-২, SEC- ১৪-২

J.K. Das - Major- ১৪-২ (৩,৪), ১৪-৪ (৩,৪), Minor- ১৪-২, SEC- ১৪-২

P. Mukherjee - Major- ১৪-৩ (৩), ১৪-৪ (৩), Minor- ১৪-৩ (৩,৪), SEC- ১৪-৪ as prescribed in the Syllabus of K.U. NEP-2020

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College.

Item No. 3 Not taken up for discussion

Manikuntala Basu  
H.O.D.

Department of Bengali

Assistant Professor  
SAGAR SHUKLA'S MEMORIAL  
College, Murshidabad

# SAGARDIGHI KAMADA KINKAR SMRITI MAHAVIDYALAYA



Sagardighi ✧ Murshidabad ✧ Pin. - 742226 ✧ West Bengal

NOTICE No. - 07(B)/23

Date: 26.08.2023



## DEPARTMENT OF BENGALI

A departmental meeting will be held on 01.09.2023 at the Teachers' room at 3 p.m. to discuss the following agenda. All the teachers of the department of Bengali are requested to attend the meeting.

### Agenda:

1. To decide on Syllabus distribution of 5th Semester
2. To select a teacher from the department for representing in the Routine Committee
3. Mis.

Countersigned by

Teacher-Council-Secretary  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 01.09.23 at 3 pm in the Teachers' Room of the College.

### Members Present

1. Manikuntala Basu

(Manu)

2. Somnizam Sarkar

(Som)

3. Piyali Mukherjee

(Pami)

4. Jalsnar Km. Das

(Jas)

Item No. 1. Discussed the distribution of Syllabus of the 5th Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the Course in due time.

M. Basu - H-CC-T-11 - 98-2, H-CC-12 - 98-2, H-DSE-T-1 - 98-2, 98-6(4), H-DSE-2 - 98-2(4), G-DSE-T-1 - 98-2, G-SEC-3 - 98-2

S. Sarkar - H-CC-T-11 - 98-2, H-CC-12 - 98-2, H-DSE-1 - 98-2(2), H-DSE-2 - 98-2, G-DSE-1 - 98-6, G-SEC-T-3 - 98-2

J.K. Das - H-CC-11 - 98-6, H-DSE-1 - 98-2(2), H-DSE-2 - 98-2(4), G-DSE-1 - 98-2(4,8), G-SEC-T-3 - 98-2

P. Mukherjee - H-CC-12 - 98-6(2), DSE-T-1 - 98-2(4,8,12), H-DSE-2 - 98-6, G-DSE-1 - 98-2(4,8), G-SEC-T-3 - 98-6(4)

as prescribed in the Syllabus of K.U. 2021

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of routine Committee of the College.

Item No. 3 Not taken up for discussion

Manikuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagarighi, Murshidabad



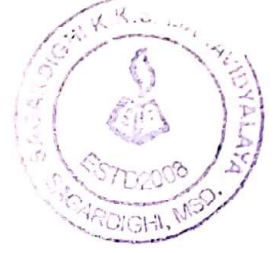
SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 07/23

Date:18/07/2023



A Departmental meeting will be held on **20/07/2023** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda :**

1. Syllabus coverage.
2. Marks allocation and Methods for 4<sup>th</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> **Internal Examination**, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

TCS  
Sagardighi K.K.S. Mahavidyalaya  
Secretary  
Teachers Council

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 20/07/23 at 2 pm in the Teacher's Room of the College.

### Members Present

1. Manikuntala Basu (Present)
2. Samiram Sarkar (Present)
3. Piyali Mukherjee (Present)
4. Jaladhar km. Das (Present)

Item No-1 Report on Coverage of Syllabus of 4th Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the syllabus has been covered by each of the teachers already. In spite of that a revision of the syllabus is completed before final examination to refresh the knowledge.

Item No-2 - Discussed the procedure of holding Internal Examination of 4th Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 4th Semester as under:

- A. As regards 1st Internal Examination, the date of examination be fixed on 25/07/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.
- B. As regards 2nd Internal Examination, the date of examination be fixed on 25/07/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of Assignment and the students be informed accordingly.
- C. Discussed the issue of framing question Papers for the 4th Semester 1st & 2nd Internal Examination and resolved that the following teachers be entrusted to set up question Papers as shown

against their names.

H-CC-T-8 - M. Basu

H-CC-T-9 - S. Sarkar

H-CC-T-10 - J.K. Das

H-SEC-T-2 - M. Basu

G-LCC-T-9 - P. Mukherjee

G-CC-T-4 - J.K. Das

G-SEC-T-2 - S. Sarkar

D. It is also resolved that teachers of the department be requested to submit the Internal Exam Award List by 20/08/23 for uploading the same in the portal of the University.

Item No. 3 Considered the verbal proposal given by some of the students of 4th Semester regarding increase of Library resources, adaptation of E-Learning methods / Hybrid method and resolved that Principal be requested to increase the number of books in Bengali in the Library and if possible whether the possibility of E-Learning facility / Hybrid Learning facility can be extended as per their proposal from the next session.

Item No. 4 Not taken up for discussion.

Mauskuntala Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHABIDYALAYA  
Sagardighi, Murshidabad





SAGARDIGHI K.K.S MAHAVIDYALAYA

SAGARDIGHI :: MURSHIDABAD

DEPARTMENT OF BENGALI

NOTICE NO. - 08/23

Date:01/09/2023



A Departmental meeting will be held on **08/09/2023** at the Teacher's Room regarding following agenda at 2pm.

All the teachers of the Department of Bengali are hereby requested to attend the said meeting positively.

**Agenda:**

1. Syllabus coverage.
2. Marks allocation and Methods for 2<sup>nd</sup> Semester 1<sup>st</sup>&2<sup>nd</sup> Internal Examination, Award list preparation and submission.
3. Student's Grievance and Redressal.
4. Misc.

Countersigned by

Secretary  
TCS

Sagardighi K.K.S. Mahavidyalaya  
SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI MURSHIDABAD

H.O.D.

Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad

## Proceedings of the Meeting

A meeting of the department of Bengali held on 08/09/23 at 2 pm in the Teachers Room of the College.

### Members Present

1. Manikuntala Bera (H) Bera
2. Piyali Mukherjee Tanujje
3. Jala Shor km. Das (D) Das

Item No. 1 Report on Coverage of Syllabus of 2nd Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the Syllabus has been covered by each of the teachers already. In spite of that a revision of the Syllabus is completed before final exam to refresh the knowledge.

Item No. 2 Discussed the procedure of holding internal Examinations of 2nd Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 2nd Semester as under:

A. As regards 1st Internal Examination, the date of examination be fixed on 15/09/23, 16/09/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination be fixed on 15/09/23, 16/09/23 and the allocation of total marks be fixed at 05 and the examination be taken up on the basis of written and the students be informed accordingly.

C. Discussed the issue of framing question papers for the 2nd Semester 1st & 2nd Internal Examinations and resolved that the following teachers be entrusted to set up question papers as shown against their names.

H-CC-T-3-S.S.

H-CC-T-4-S.S.

A.E.C.C-T-2-M.B.

G-LCC-T-2 P.M.

G-CC-T-2 J.K.D.



P. It is also resolved that teachers of the department be requested to submit the Internal Exam Award List by 06/10/2023 for uploading the same in the portal of the University.

Item No-3 Considered the Verbal proposal given by some of the students of 2nd Semester regarding increase of Library resources, adoption of E-Learning methods / Hybrid method and resolved that principal be requested to increase the number of books in Bengali in the Library and if possible whether the possibility of E-Learning facility / Hybrid Learning facility can be extended as per their proposal from the next session.

Item No-4 Not taken up for discussion

Manikuntale Basu  
H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K K S MAHAVIDYALAYA  
Sagardighi, Murshidabad

# SAGARDIGHI KAMADA KINKAR SMRITI MAHAVIDYALAYA



Sagardighi ✨ Murshidabad ✨ Pin. - 742226 ✨ West Bengal



NOTICE No. – 09/23

Date: 30.09.2023

## DEPARTMENT OF BENGALI

A departmental meeting will be held on 04.10.2023 at the Teachers' room at 3 p.m. to discuss the following agenda. All the teachers of the department of Bengali are requested to attend the meeting.

Agenda:

1. To decide on Syllabus distribution of 3rd Semester
2. To select a teacher from the department for representing in the Routine Committee
3. Mis.

Countersigned by

Teacher-Council-Secretary  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

Teachers Council

SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

Assistant Professor

SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 04.10.23 at 3 p.m. in the Teachers' Room of the College.

### Members Present

1. Manikuntala Barua (Hass)
2. Samirran Sankar (Sen) .....
3. Piyali Mukherjee (Purje)
4. Jaladhar K. Das (Das)

Item No. 1 Discussed the distribution of syllabus of the 3rd Semester degree Course among the teachers of the College and resolved that the allotment of topics mentioned below against the name of the teacher shall be the responsibility of that particular teacher to complete the Course in due time.

M. Barua - H-CC-T-5-~~PRU~~(U), H-CC-T-6-~~PR-2~~, H-CC-T-7-~~PR-2~~, H-SEC-T-1-AU, G-CC-T-3-~~PR-2~~

S. Sarker - H-CC-T-5-~~PR-2~~(U), U, H-CC-T-7-~~PR-U~~, G-CC-T-3-~~PR-U~~, G-SEC-T-1-~~PR-2~~, ~~PR-U~~

J. K. Das - H-CC-T-5-~~PRU~~(~~U~~), H-CC-T-6-~~PR-U~~, H-CC-T-7-~~PR-2~~, G-SEC-T-1-~~PR-2~~, G-SEC-T-1, ~~PR-2~~, 8

P. Mukherjee - H-CC-T-5-~~PR-2~~, H-CC-T-6-~~PR-2~~, H-CC-T-7-~~PR-U~~(U, 8), G-CC-T-3-~~PR-U~~ as prescribed in the Syllabus of K. U, 2021.

Item No. 2 Further resolved that H.O.D. be requested to represent as a member of Routine Committee of the College.

Item No. 3 Not taken up for discussion.

Manikuntala Barua  
H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad

**SAGARDIGHI KAMADA KINKAR SMRITI MAHAVIDYALAYA**  
Sagardighi ✨ Murshidabad ✨ Pin. - 742226 ✨ West Bengal



**NOTICE No. 10/23**

Date: 01.12.2023

**DEPARTMENT OF BENGALI**

A departmental meeting will be held on 08.12.2023 at the Teachers' room at 3 p.m. to discuss the following agenda. All the teachers of the department of Bengali are requested to attend the meeting.

**Agenda:**

1. To review the Syllabus covered of 5<sup>th</sup>, 3<sup>rd</sup> & 1<sup>st</sup> Semester
2. To decide on the allocation of marks for internal examinations and the way of taking examinations for 5<sup>th</sup> semester 1<sup>st</sup> and 2<sup>nd</sup> internal, 3<sup>rd</sup> semester 1<sup>st</sup> internal and 1<sup>st</sup> semester 1<sup>st</sup> internal
3. Preparation and submission of Award List
4. To review the students' grievance and redressal, if any
5. Mis.

Countersigned by

Teacher-Council-Secretary  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

Teachers Council  
SAGARDIGHI K K S MAHAVIDYALAYA  
SAGARDIGHI, MURSHIDABAD

H.O.D.  
Department of Bengali  
Sagardighi K.K.S. Mahavidyalaya  
Sagardighi, Murshidabad

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA  
Sagardighi, Murshidabad



## Proceedings of the Meeting

A meeting of the department of Bengali held on 08.12.2023 at 3 p.m. in the Teachers' Room of the College.

### Members Present

1. Manikantala Bose

(Hlarr)

2. Samiram Sarkar

(Srn)

3. Piyali Mukherjee

(Pmuj)

4. Jalalshah KM. Das

(Jdsh)

Item No. 1 Report on Coverage of Syllabus of 5th, 3rd & 1st Semester taken from each individual teacher of the department and after careful observation it is noticed that almost the syllabus has been covered by each of the teachers already. In spite of that a revision of the syllabus of 5th semester is completed before final Exam to refresh the knowledge.

Item No. 2 - Discussed the procedure of holding Internal Examination of 5th, 3rd & 1st Semester and it is resolved that the following method be adopted to hold 1st & 2nd Internal Examination of 5th Semester, 1st Internal Examination of 3rd Semester and 1st Internal Examination of 1st Semester as under:

A. As regards 1st Internal Examination, the date of examination <sup>of 5th sem</sup> be fixed on 20/12/23, ~~and~~ 3rd Semester be fixed on 21/12/23, & 1st Semester be fixed on 22/12/23 and the allocation of total marks be fixed at 20 and the examination be taken up on the basis of written and the students be informed accordingly.

B. As regards 2nd Internal Examination, the date of examination of 5th Semester be fixed on 20/12/23 and the allocation of total marks be fixed at 20 and the examination be taken up on the basis of written and the students be informed accordingly.

C. Discussed the issue of framing question papers for the 5th Semester 1st & 2nd Internal, 3rd Semester 1st Internal, 1st Semester 1st Internal Examinee and resolved that the following teachers be entrusted to set up question papers as shown against their names.

M. Basu - H-DSE-T-1, G-DSE-T-1 (5th Sem)

H-SEC-T-1 (3rd Sem)

Major-1 (1st Sem)

S. Sarker - H-DSE-2 (5th Sem)

H-CC-T-6, G-SEC-T-1 (3rd Sem)

~~J.R.~~ SEC for Major Subject (1st Sem)

J.R. Das - H-CC-T-11 (5th Sem)

H-CC-T-7, G-CC-T-3 (3rd Sem)

P. Mukherjee - H-CC-T-12, G-SEC-T-3 (5th Sem)

H-CC-T-5 (3rd Sem)

Minor-1 (1st Sem)

D. It is also resolved that teachers of the department be requested to submit the Internal Exam-Award List of 5th Semester by 16/01/24 for uploading the same in the portal of the University.

Item No. 3

Considered the verbal proposal given by some of the students of 5th sem, 3rd Sem & 1st Sem regarding increase of Library resources, adoption of E-Learning methods / Hybrid method and resolved that principal be requested to increase the number of books in Bengali in the library and if possible whether the possibility of E-Learning facility / Hybrid Learning facility can be extended as per their proposal from the next session.

Item No. 4

Not taken up for discussion.

Hanikanta Basu

H.O.D.

Department of Bengali

Assistant Professor  
SAGARDIGHI K.K.S. MAHAVIDYALAYA